(To be produced on the letter head of the company)

**CORPORATE ACTION INFORMATION FORM**

(For transfer of Rights Entitlements from Suspense Escrow Account )

To

**Central Depository Service (India) Ltd.**

Marathon Futurex, A Wing, 25th Floor,

Mafatlal Mills Compound, N M Joshi Marg,

Lower Parel (E)

Mumbai – 400 013.

Dear Sir,

We (name of Issuer ) wish to inform you that the company intends to debit the Rights Entitlements (REs) of the company held in its Suspense Escrow Account (Demat Account Number & Account Name) and credit the same to the demat accounts of the eligible shareholders who are entitled to receive the same. In view of the aforesaid, we wish to execute a corporate action as per the following details:

|  |  |
| --- | --- |
| ISIN |  |
| Name of the Company |  |
| GST No of the Company *(Mandatory)*  *(Mention reason if not applicable)* |  |
| Security Description | Rights Entitlements |

Details of Corporate Action are as follows:

|  |  |  |  |
| --- | --- | --- | --- |
|  |  | Records | Quantity (Number of REs) |
| Debit (please tick whichever is applicable) | □ CDSL □ NSDL |  |  |
| Credit | CDSL |  |  |
| Credit | NSDL |  |  |
|  |  |  |  |

I, \_\_\_\_\_\_\_\_(Name)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, of (issuer company) state and confirm that all necessary approvals for the aforesaid debit/credit of REs are obtained and the Company has complied with all the applicable laws, Listing Agreement, Companies Act, 2013, Indian Stamp Act, 1899 (2 of 1899), Indian Stamp (Collection of Stamp-Duty through Stock Exchanges, Clearing Corporations and Depositories) Rules, 2019, SEBI (ICDR Regulations) 2018, and other statutory provisions applicable.

**Signature of Co. Secretary/Managing Director Date:**

#### **Company Stamp**

**Notes:**

1. In case the Suspense Escrow Account is held at NSDL, copy of the debit confirmation will have to be provided.
2. Corporate Action for credit of REs shall be executed only till **one working day prior to issue closing date.**
3. The form should be signed by the Company Secretary or Managing Director.
4. Electronic debit/credit through the CDSL system will attract charges @ Rs. 10/- per debit/credit, subject to a minimum of Rs. 1,000/-, plus applicable GST.

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